

## CHILDCARE PROGRAMS 2019-20

### MASCOT/EARLY CHILDHOOD REGISTRATION TIMELINE

Mascot Club • Child Development Centers • Mini Scholars • Little Scholars • Montessori • Gifted Preschool

PVSchools Community Education Department • [pvschools.net/childcare](http://pvschools.net/childcare) and [pvschools.net/prek](http://pvschools.net/prek) • (602) 449-2200

STEP  
1

#### Create an Online Account

To expedite the registration process, create or update your Online Registration Account prior to February 5, 2019 at 8:00 a.m., as programs fill quickly.

#### MASCOT

1. Go to [pvschools.net/childcare](http://pvschools.net/childcare)
2. Choose **2019-20 Childcare Registration** (Community Education Registration Portal)
3. Select **click here to Sign up**
4. Enter the required information using parent/guardian information to create an account and select **Save**
5. Select **Add Family Member** to enter your student's information and select **Save**

#### EARLY CHILDHOOD

1. Go to [pvschools.net/prek](http://pvschools.net/prek)
2. Choose **2019-20 Preschool Registration** (Community Education Registration Portal)
3. Select **Log In** from the upper left hand side of the screen
4. Select **click here to Sign up**
5. Enter the required information using parent/guardian information to create an account and select **Save**
6. Select **Add Family Member** to enter your student's information and select **Save**



**Gifted Preschool** enrollees must have a letter of acceptance before Step 2. Contact the Gifted Education Department at [pvschools.net/gifted](http://pvschools.net/gifted) or call (602) 449-2113.

STEP  
2

#### Reserve Placement

Visit the Community Education Office to select program and pick-up required registration paperwork. Or log-in to online account to select program and paperwork will be emailed.

#### Date of Reserved Placement

February 5-8, 2019

February 11-15, 2019

February 18-22, 2019

February 25-March 1, 2019

March 4-8, 2019

March 11-15, 2019

**Online Registration Instructions** are available at:

[pvschools.net/childcare](http://pvschools.net/childcare)  
and [pvschools.net/prek](http://pvschools.net/prek)

Registration Cycles will continue until all programs are filled. Please make note of your paperwork submission deadline when you begin the reservation process.

STEP  
3

#### Submit Registration Paperwork

When you receive registration documents, print, complete, sign, and submit to the Community Education Office to finalize your registration by date listed below.\*

#### Required Paperwork Deadline

February 21, 2019

February 28, 2019

March 7, 2019

March 14, 2019

March 20, 2019

March 28, 2019

**Submit forms and documents in-person or by mail to:**

PVSchools Community Education  
15032 N. 32nd St.  
Phoenix, AZ 85032

A non-refundable **registration fee of \$90** is required at the time of initial registration.

\* **Failure to submit and complete ALL paperwork by the above stated deadline will forfeit your reserved placement. If space is available, you may restart the reservation process in the next available cycle. Additional fees may apply. Once capacity is reached, a limited number of spaces will be available on a waitlist.**